



USER MANUAL FOR CHOICE FILLING AND CHOICE LOCKING PROCESS OF MP STATE COMBINED NEET-UG COUNSELLING (MBBS/BDS Course) (2023-24)

(This user manual is created only for the Demonstration purpose)

- ❖ Kindly visit on link dme.mponline.gov.in and click on **"Under Graduate Counselling"** for Choice Filling and Choice Locking Process of UG (MBBS/BDS Course) Counselling (2023-24).
- ❖ Access your candidate corner by using your NEET UG 2023 Roll Number, Password and then enter Captcha and click on **"SUBMIT"**, as shown in red circle in below image.

Process of Choice Filling and Choice Locking for First Round

- ❖ **Step 1:- Click on choice filling option, as shown in red circle in below image.**

MP STATE Combined U.G. Counselling-2023

User Name : RD1111116 | Home | Logout

Candidate's Status Tracker (First Round)

Candidate Profile
Candidate Registration
Choice Filling and Locking
View Allotment letter
Reporting at Institute
Document Verification
Fee Deposit
Admitted at Institute
Willingness to Upgrade

— Stage Completed
 — Stage Not Completed

Message

Steps of Choice Filling: Click on Choice Filling option----> Select College Option---> Do Choice Filling----> View your Choices--> Save Choices----> Lock Choices----> Get Receipt.

ok

IMPORTANT LINKS

- [EDIT PROFILE](#)
- [REGISTRATION FORM](#)
- [EDIT REGISTRATION FORM](#)
- [CHOICE FILLING](#)
- [EDIT CHOICE FILLING](#)
- [RECEIPT REPRINT](#)
- [DOWNLOAD ALLOTMENT LETTER](#)
- [INSTITUTE FEE PAYMENT](#)
- [WILLINGNESS TO UPGRADE LINK](#)

Car	India NEET UG-2023 Percentile: 87.4999755	
NEE	India NEET UG-2023 Score: 701	
All i	Date of Birth(DD/MM/YYYY): 11/11/1995	
Can	Father's Name: Test Father Mother's Name: Test Mother	
	Gender: FEMALE	
	Correspondence Address: TESTTEST ADDRESS	
	Candidate's Category/Class (Filled by Candidate): OBC/FF	MP Domicile: Yes
Contact Details		
Mobile No.	[REDACTED]	Alternate mobile number: [REDACTED]
Email ID	[REDACTED]	
Photo ID proof:	OTHER (EXCEPT AADHAR CARD)	Any No. Mentioned in Photo ID proof: 1255646
Bank Details		
Account Number	132456789132	Account Holder Name: TEST

- ❖ **Step 2:- Kindly Choose option for where you want to fill your choices then Click on "Proceed for Next" button, as shown in red circle in below image.**

Home | Departmental Website testuser | Sign Out

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MP STATE Combined U.G. Counselling-2023 : Choice Filling

Choice Filling Option

College Option

Govt College
 Govt and Private College Both

Proceed for Next

Note:- Before filling choices Read the "Instruction For College Preference Selection", as shown in red circle in below image.

INSTRUCTION FOR COLLEGE PREFERENCE SELECTION

Kindly select the check boxes in front of the given college list according to your choice of preference. The order of your preference will be displayed in the Selected Preference Box. You can also change the order of the preference given in the Selected Preference Box by using up/down arrow buttons as follows.

(a) Select the College in Selected Preference Box
 (b) Use up/down arrow button to bring it to the required position.
 Select 'Submit List of Preferences' button to confirm your selection of preference to proceed for payment.
 Please fill maximum choices so that the possibility of college selection will be maximum.

- ❖ **Step 3:- Kindly select the checkboxes in front of the given college list according to your choice of preference.**
- **The order of your preference will be displayed in the **Selected Preference Box**.**
 - **You can also change the order of the preferences given in the "Selected Preferences Box" by using Move up/ move down arrow buttons as follows.**
 - **(a) Select the College in Selected Preference Box.**
 - **(b) Use move up/ move down arrow button to bring it to the required position.**
 - **After that click on "Review Selected Preferences" button, as shown in red circle in below image.**

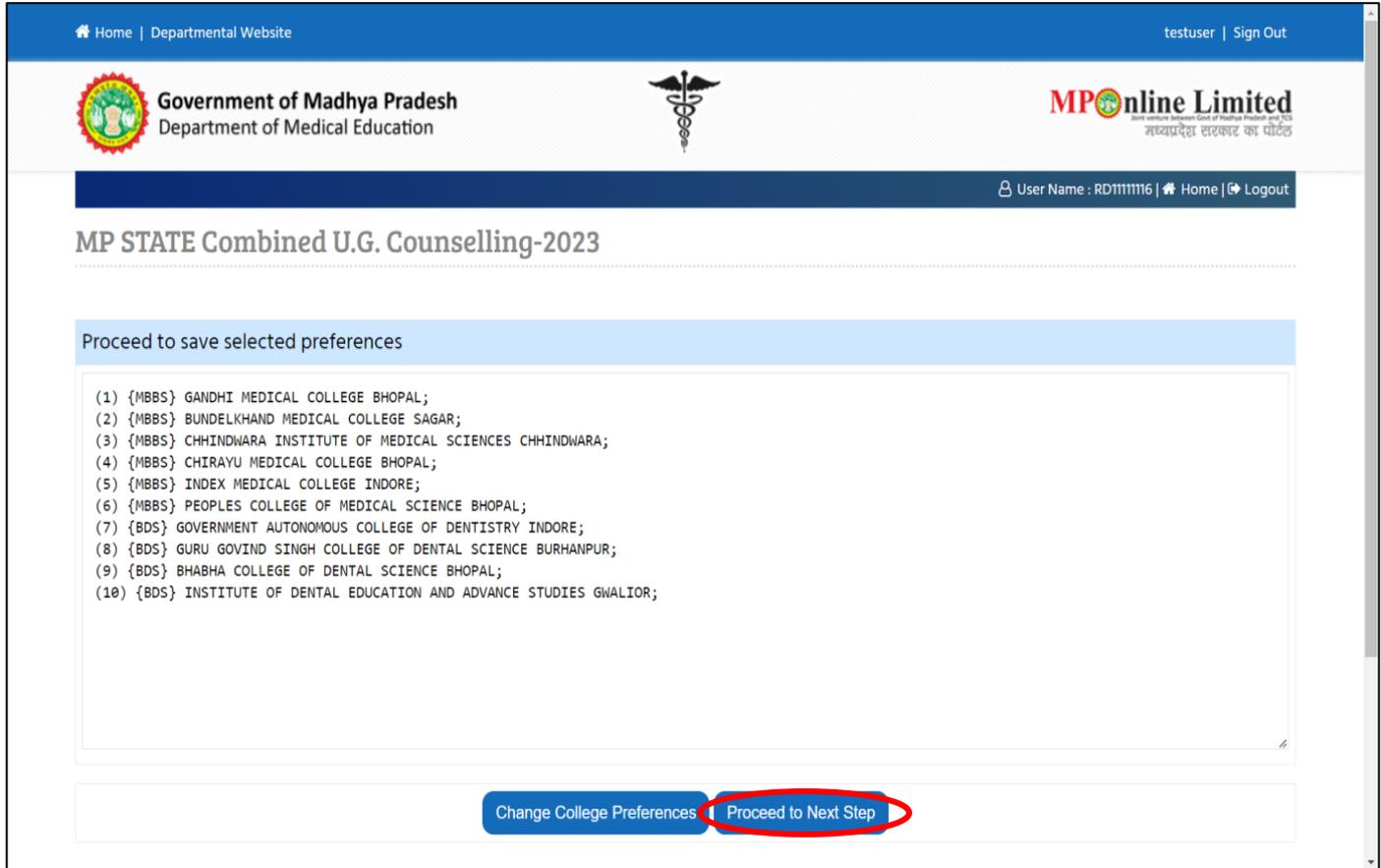
No	Code	College Name	Course	Select
29	125	MANSAROVAR DENTAL COLLEGE BHOPAL Private	BDS	<input type="checkbox"/>
30	118	MODERN DENTAL COLLEGE AND RESEARCH CENTRE INDORE Private	BDS	<input type="checkbox"/>
31	126	MAHARANA PRATAP DENTAL COLLEGE GWALIOR Private	BDS	<input type="checkbox"/>
32	128	INSTITUTE OF DENTAL EDUCATION AND ADVANCE STUDIES GWALIOR Private	BDS	<input checked="" type="checkbox"/>
33	124	BHABHA COLLEGE OF DENTAL SCIENCE BHOPAL Private	BDS	<input checked="" type="checkbox"/>
34	122	COLLEGE OF DENTAL SCIENCE AND HOSPITAL RAU INDORE Private	BDS	<input type="checkbox"/>
35	107	GOVERNMENT AUTONOMOUS COLLEGE OF DENTISTRY INDORE GOVT	BDS	<input checked="" type="checkbox"/>
36	129	GURU GOVIND SINGH COLLEGE OF DENTAL SCIENCE BURHANPUR Private	BDS	<input checked="" type="checkbox"/>
37	127	HITKARNI DENTAL COLLEGE AND HOSPITAL JABALPUR Private	BDS	<input type="checkbox"/>
38	117	INDEX INSTITUTE OF DENTAL SCIENCE INDORE Private	BDS	<input type="checkbox"/>

Selected Preference Box

(MBBS) GANDHI MEDICAL COLLEGE BHOPAL
 (MBBS) BUNDELKHAND MEDICAL COLLEGE SAGAR
 (MBBS) CHHINDWARA INSTITUTE OF MEDICAL SCIENCES CHHINDWARA
 (MBBS) CHIRAYU MEDICAL COLLEGE BHOPAL
 (MBBS) INDEX MEDICAL COLLEGE INDORE
 (MBBS) PEOPLES COLLEGE OF MEDICAL SCIENCE BHOPAL
 (BDS) GOVERNMENT AUTONOMOUS COLLEGE OF DENTISTRY INDORE
 (BDS) GURU GOVIND SINGH COLLEGE OF DENTAL SCIENCE BURHANPUR
 (BDS) BHABHA COLLEGE OF DENTAL SCIENCE BHOPAL
 (BDS) INSTITUTE OF DENTAL EDUCATION AND ADVANCE STUDIES GWALIOR

Review Selected Preferences

- ❖ **Step 4:-** After click on **“Review Selected Preferences”** option, Your selected/arrange preference/choices will be shown.
- A)** By selecting option **“Change College Preferences”** you can go back and change your preference or select new colleges.
- B)** By selecting option **“Proceed to Next Step”** you can save your preference and proceed to lock your choice filling options, as shown in red circle in below image.



Home | Departmental Website testuser | Sign Out

 **Government of Madhya Pradesh**
Department of Medical Education



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MP STATE Combined U.G. Counselling-2023

Proceed to save selected preferences

- (1) {MBBS} GANDHI MEDICAL COLLEGE BHOPAL;
- (2) {MBBS} BUNDELKHAND MEDICAL COLLEGE SAGAR;
- (3) {MBBS} CHHINDWARA INSTITUTE OF MEDICAL SCIENCES CHHINDWARA;
- (4) {MBBS} CHIRAYU MEDICAL COLLEGE BHOPAL;
- (5) {MBBS} INDEX MEDICAL COLLEGE INDORE;
- (6) {MBBS} PEOPLES COLLEGE OF MEDICAL SCIENCE BHOPAL;
- (7) {BDS} GOVERNMENT AUTONOMOUS COLLEGE OF DENTISTRY INDORE;
- (8) {BDS} GURU GOVIND SINGH COLLEGE OF DENTAL SCIENCE BURHANPUR;
- (9) {BDS} BHABHA COLLEGE OF DENTAL SCIENCE BHOPAL;
- (10) {BDS} INSTITUTE OF DENTAL EDUCATION AND ADVANCE STUDIES GWALIOR;

[Change College Preferences](#) [Proceed to Next Step](#)

- ❖ **Step 5:- Your Selected College Preferences will be shown on this screen and you will receive OTP for choice locking in your registered Mobile No./Email ID, Enter OTP and click "Proceed to Lock Choices" button, as shown in red circle in below image.**

Note:-

1. If you want to change your preference at this stage then Click on "Home" button, as shown in green circle in below image and come from start to re arrange your choices.

Warning: - If you do not lock your choices, your choices will not be considered for allotment.





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Department of Medical Education





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User Name : RD11111111 Home | Logout

MP STATE Combined U.G. Counselling-2023

Candidate Details

NEET(UG-2023) Roll No.:	RD11111116	All India NEET UG-2023 Percentile:	87.4999755
All India NEET UG-2023 Rank:	253850	All India NEET UG-2023 Score:	701
Candidate's Name:	Test Candidate	Date of Birth(DD/MM/YYYY):	11/11/1995
Father's Name:	Test Father	Mother's Name:	Test Mother
Gender:	FEMALE		
Correspondence Address:	TESTTEST ADDRESS		
Candidate's Category/Class (Filled by Candidate):	OBC/FF	MP Domicile	Yes
Eligible Category/Class: OBC_FF_F			

Your Selected College Preferences

S.No.	Roll No.	Inst. Type	Institute Name	Course
1	RD11111116	GOVT	GANDHI MEDICAL COLLEGE BHOPAL	MBBS
2	RD11111116	GOVT	BUNDELKHAND MEDICAL COLLEGE SAGAR	MBBS
3	RD11111116	GOVT	CHHINDWARA INSTITUTE OF MEDICAL SCIENCES CHHINDWARA	MBBS
4	RD11111116	PRIVATE	CHIRAYU MEDICAL COLLEGE BHOPAL	MBBS
5	RD11111116	PRIVATE	INDEX MEDICAL COLLEGE INDORE	MBBS
6	RD11111116	PRIVATE	PEOPLES COLLEGE OF MEDICAL SCIENCE BHOPAL	MBBS
7	RD11111116	GOVT	GOVERNMENT AUTONOMOUS COLLEGE OF DENTISTRY INDORE	BDS
8	RD11111116	PRIVATE	GURU GOVIND SINGH COLLEGE OF DENTAL SCIENCE BURHANPUR	BDS
9	RD11111116	PRIVATE	BHABHA COLLEGE OF DENTAL SCIENCE BHOPAL	BDS
10	RD11111116	PRIVATE	INSTITUTE OF DENTAL EDUCATION AND ADVANCE STUDIES GWALIOR	BDS

Choice Locking Declaration

If you do not lock your choices, your choices will not be considered for allotment.*

Enter OTP for Choice Locking: *
(OTP has been send to registered mobile number and email id.)

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Proceed to lock choices
KAVERI

Powered by: 

- ❖ **Step 6:- After successful Choice locking you will get SMS also in your registered mobile no. Online Counselling Choice Filling receipt will be generated. You may take a print out of the same for future reference, as shown in red circle in below image.**

**Online Counselling Choice filling Receipt for MP STATE Combined U.G.
Counselling-2023
First Round**

Print Date:01 August 2023 11:58 AM

Candidate Details

NEET(UG-2023) Roll No.:	RD11111116	All India NEET UG-2023 Percentile:	87.4999755
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Father's Name:	Test Father	Mother's Name:	Test Mother
Gender:	FEMALE		
Correspondence Address:	TESTTEST ADDRESS		
Candidate's Category/Class (Filled by Candidate):	OBC/FF	MP Domicile	Yes
Eligible Category/Class:	OBC_FF_F		
Choice Locking Date	01/08/2023 11:58:30 AM		

Choice Locking Details QR :



Selected Preference

S.No.	Roll No.	Inst. Type	Inst Code	Institute Name	Course
1	RD11111116	GOVT	101	GANDHI MEDICAL COLLEGE BHOPAL	MBBS
2	RD11111116	GOVT	106	BUNDELKHAND MEDICAL COLLEGE SAGAR	MBBS
3	RD11111116	GOVT	137	CHHINDWARA INSTITUTE OF MEDICAL SCIENCES CHHINDWARA	MBBS
4	RD11111116	PRIVATE	116	CHIRAYU MEDICAL COLLEGE BHOPAL	MBBS
5	RD11111116	PRIVATE	111	INDEX MEDICAL COLLEGE INDORE	MBBS
6	RD11111116	PRIVATE	108	PEOPLES COLLEGE OF MEDICAL SCIENCE BHOPAL	MBBS
7	RD11111116	GOVT	107	GOVERNMENT AUTONOMOUS COLLEGE OF DENTISTRY INDORE	BDS
8	RD11111116	PRIVATE	129	GURU GOVIND SINGH COLLEGE OF DENTAL SCIENCE BURHANPUR	BDS
9	RD11111116	PRIVATE	124	BHABHA COLLEGE OF DENTAL SCIENCE BHOPAL	BDS
10	RD11111116	PRIVATE	128	INSTITUTE OF DENTAL EDUCATION AND ADVANCE STUDIES GWALIOR	BDS

Print Date:01 August 2023 11:58 AM

Print

Continue

KAVERI

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NOTE 1: -After successfully Choice locking, candidate will be able to download Choice locking receipt and the "Choice Filing & Locking" tracker will turn green.

NOTE 1: -You can edit your Locked Choices through the option available in your candidate Login till the schedule of choice filling and locking, as shown in red circle in below image. If you exercise the edit option so ensure that edited choices by you have been locked successfully. If you fail to lock your edit choices, so your previously locked choices will be considered for allotment.

MP STATE Combined U.G. Counselling-2023

User Name : RD11111116 | Home | Logout

Candidate's Status Tracker (First Round)

Candidate Profile
Candidate Registration
Choice Filling and Locking
View Allotment letter
Reporting at Institute
Document Verification
Fee Deposit
Admitted at Institute
Willingness to Upgrade

— Stage Completed
— Stage Not Completed
— Rejected

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Gender:	FEMALE		
Correspondence Address:	TESTTEST ADDRESS		
Candidate's Category/Class (Filled by Candidate):	OBC/FF	MP Domicile	Yes

Contact Details

Mobile No.	[REDACTED]	Alternate mobile number:	[REDACTED]
Email ID	[REDACTED]		
Photo ID proof:	OTHER (EXCEPT AADHAR CARD)	Any No. Mentioned in Photo ID proof:	1255646

Bank Details

Account Number	122456789032	Account Holder Name	TEST
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Thank You...